

TapeAndFloat.com office assistant: free 60-day pilot

A one-page summary for the owner. Hand it over or forward it.

What it is

An AI office helper for drywall subcontractors and small GCs. The office forwards the GC texts and emails it already gets. We put jobs, crews, change orders and invoices into one Google Sheet that the company owns, and flag what needs attention. During the pilot we set it up one piece at a time and a real person reviews everything.

What we flag

- Change orders that were never signed or never billed
- Two crews booked on the same day, or a job with no date or crew yet
- Invoices that are past due or never went out

What stays the same

- No new app or software. It works in a Google Sheet and your normal email.
- Nothing goes out without your OK. Crew confirmations come back as drafts for you to approve.
- English and Spanish.

What it costs

- The pilot is free for 60 days.
- If you stay on, we agree on the price with you up front.
- You keep your Google Sheet either way.

Who the pilot is for

Drywall subs and small GCs with roughly 2 to 10 crews, where one person runs the office.

What we ask in return

Forward the messages, check what we flag, and give honest feedback on what helped and what didn't.

Sign up or book a short call: tapeandfloat.com/office-assistant · Questions: james@tapeandfloat.com